

# State of Louisiana

**Jeff Landry**  
Governor

Office of the Governor  
Louisiana Commission on Law Enforcement  
and Administration of Criminal Justice

**Jim Craft**  
Executive Director



October 3, 2024

Ms. Dawn Hawkins  
District Director  
Capital District Law Enforcement Planning Council, Inc.  
1406 South Range Avenue, Suite 5  
Denham Springs, LA 70726-4801

Re: OVC FY 2023 VOCA Victim Assistance Grant Allocation Announcement

Dear Ms. Hawkins,

The Office of Justice Programs, Office for Victims of Crime (OVC), has awarded the State of Louisiana the sum of \$10,662,795 for the above referenced grant program. Please note the following breakdown of this award:

1. Five percent (5%) of the federal award totaling \$490,489 is designated for the following:
  - a. \$290,490 for LCLE's administrative costs and fees;
  - b. \$199,999 for the eight Districts' administrative costs and fees; and
  - c. \$42,651 for federally-approved state-level training projects.
2. A total of \$2,025,931 will be allocated to state-level projects administered by the LCLE.
3. A total of \$8,103,724 will be distributed to the eight planning districts in accordance with R.S. 15:1201 and Chapter 57, Formula for Distribution of Federal Grant Funds in Title 22, Corrections, Criminal Justice, and Law Enforcement of the Louisiana Administrative Code. Of that total, your District's allocation amount is **\$1,564,829** as listed in the table on the last page of this letter.

Projects are to be funded for a twelve-month project period. An Allocation/Plan Change Request Form is included with this letter. When submitting your District Allocation Listing in alphabetical order, you must include the documentation below for each applicant agency:



1. A Notice of Intent Worksheet completed by the applicant agency and signed by the Signatory/Authorized Official and by the District Director;
2. A Risk Assessment, Part A, to be completed by you, the District Director for each Notice of Intent;
3. A Proposal Review Worksheet for each Notice of Intent;
4. A printout of the applicant agency's current UEI (Unique Entity Identifier) Number and SAM (System for Award Management) Registration Number (with its expiration date) for all projects;
5. Include a printout of non-profit "In Good Standing" status from the Secretary of State website, if applicable; and,
6. A copy of your District's public service announcement.

Please note: Allocations cannot be considered without these required items.

VOCA Victim Assistance funds shall be available to applicant agencies only to provide direct services and supporting and administering activities, as set out in the program rules. Applicant agencies must also provide services to victims of federal crimes on the same basis as to victims of crimes under State or local law.

When completing their proposed projects on the Notice of Intent (NOI), applicant agencies should designate the priority categories of crime victims to be served as specified at 42 U.S.C. 10603(a)(2)(A). These priority categories include victims of sexual assault, spousal abuse, child abuse, and *underserved victims of violent crime*. That information is to be included on the allocation list for each agency receiving approval at the District's Board meeting.

After you receive District Board approval, please submit the allocation list and all documentation requested earlier in this letter for each applicant agency listed to LCLE **on or before Tuesday, April 1, 2025, to be presented to future 2025** Victim Services Advisory Board and the Commission meetings for approval. If you cannot meet that deadline, please contact LaShinna Gauthier.

For other concerns or questions regarding this announcement, please contact LaShinna Gauthier at (225) 219-3328 or email her at [lashinna.gauthier@lcle.la.gov](mailto:lashinna.gauthier@lcle.la.gov).

Sincerely,



Jim Craft  
Executive Director



<b>FEDERAL FISCAL YEAR 2024            VOCA VICTIM ASSISTANCE PROGRAM            DISTRICT ALLOCATIONS</b>				
District	Percentage	Federal Funds	Admin Funds	Totals Funds
1 – Northwest	12.20	\$988,654	\$25,000	\$1,013,654
2 – North Delta	10.09	\$817,666	\$25,000	\$842,666
3 – Red River Delta	9.59	\$777,147	\$25,000	\$802,147
4 – Evangeline	10.28	\$833,063	\$25,000	\$858,063
<b>5 – Capital</b>	<b>19.31</b>	<b>\$1,564,829</b>	<b>\$25,000</b>	<b>\$1,589,829</b>
6 - Southwest	10.11	\$819,287	\$25,000	\$844,287
7 – Jefferson/Metropolitan	17.79	\$1,441,652	\$24,999	\$1,466,651
9 – Orleans	10.63	\$861,426	\$25,000	\$886,426
<b>Total</b>	<b>100.00</b>	<b>\$8,103,724</b>	<b>\$199,999</b>	<b>\$8,303,723</b>