

State of Louisiana
Office of the Governor
Louisiana Commission on Law Enforcement
and Administration of Criminal Justice

JEFF LANDRY
GOVERNOR

JIM CRAFT
EXECUTIVE DIRECTOR



February 12, 2025

Ms. Dawn Hawkins
District Director
Capital District Law Enforcement Planning Council, Inc.
1406 S. Range Ave.
Suite 5
Denham Springs, LA 70726
Re: FY 2024 STOP Violence Against Women Formula Grant Program Announcement

Dear Ms. Hawkins:

The Office of Justice Programs, Office on Violence Against Women (OVW), has awarded the State of Louisiana the Federal Fiscal Year 2024 STOP Formula Grant award in the amount of \$2,429,768. The project period for this award begins July 1, 2024 and ends June 30, 2026. The VAWA Act mandates that LCLE allocate the award as follows:

- Twenty-five percent (25%) to law enforcement agencies;
- Twenty-five percent (25%) to prosecution agencies;
- Five percent (5%) to courts;
- Thirty percent (30%) to nonprofit victim services providers;
- Fifteen percent (15%) to state-level projects; and,
- Ten percent (10%) of each of these categories for administrative costs.

Of the designated \$1,093,396 set aside to allocate to law enforcement and prosecution agencies, your District's allocation total is **\$211,135** (19.31%). Please distribute fifty percent (50%) of your funding allocation to law enforcement agencies and fifty percent (50%) to prosecution agencies.

When distributing the STOP funds in your jurisdiction, OVW VAWA Act requires that agencies that recognize and meaningfully respond to the needs of underserved populations by providing culturally specific services and activities for the underserved are included in your consideration for eligibility. If you need additional information regarding the Act's definition of underserved populations, please contact Autumn Blache.

The documents listed below should be utilized when determining your district's allocation distribution:

- Sample of STOP VAWA Formula Grant Program Newspaper Article,
- Notice of Funding Opportunity (NOFO),
- Notice of Intent (NOI) Worksheet
- Risk Assessment – Part A,
- Proposal Review Worksheet,
- Potential Conflict of Interest form, and,
- Allocation/Plan Change Request form.

In order to present your allocations for approval at the June 4, 2025, Victim Services Advisory Board meeting, please submit the following documentation to LCLE on or before **3:00 p.m., Friday, March 28, 2025**. Please take into consideration the amount of time it will take for your subgrantee agencies to complete their Egrants applications with this deadline. Please note this deadline is not firm.

Please complete and return the following documentation for each applicant agency, listed separately as either approved or denied:

- Public Notice(s) advertising the FY 2024 STOP VAWA Formula Grant funds;
- Allocation Request Form/Certification of LEPC/CJCC District Director.
- Notice of Intent (NOI) Forms;
- Risk Assessment – Part A Worksheets; and,
- Proposal Review Worksheets.

The Notice of Funding Opportunity, Notice of Intent, Risk Assessment, Proposal Review Worksheet and Potential Conflict of Interest forms are available on the LCLE website [Grant Funding Announcements – LCLE](#). Applicant agencies must send their Notice of Intent proposals directly to you. You then complete a Risk Assessment – Part A and a Proposal Scoring Worksheet for each Notice of Intent received. Submit these documents to the LCLE STOP Program Manager.

If you have any questions or need additional information, please contact Ms. Autumn Blache at (225) 342-1955 (office), or email her at Autumn.Blache@lcle.la.gov.

Sincerely,



Mr. Jim Craft
Executive Director