



Capital District Law Enforcement Planning Council, Inc.
1406 South Range Avenue, Suite 5 • Denham Springs, LA 70726-4801

March 23, 2026

TO: ALL DISTRICT 5 – CAPITAL DISTRICT AGENCIES

FROM: DAWN HAWKINS, EXECUTIVE DIRECTOR

RE: FY24 JJDP PROJECT REQUEST

Capital District Law Enforcement Planning Council, Inc. is now accepting project requests for FY24 JJDP funds. Projects must address one or more of the following areas identified by the JJDP Advisory Board: (a) Mental Health; (b) Delinquency Prevention; (c) Positive Youth Development; and (d) Community-Based Programs and Services. As per JJDP Advisory Board regulations, Capital District will only allocate one project for \$78,890. Agencies are reminded that OJJDP strongly suggests the use of data when implementing a program. ALL PROGRAMS MUST BE EVIDENCE BASED. The project will be funded for a 12-month period. Any agency which applies for JJDP funding must have a current UEI Central Contractor Registration number.

The applicant who receives FY24 funding could be eligible for two additional years of funding. The applicant is required to submit a sustainability plan. The plan must provide partners/agencies that would assume fiscal responsibility, identify specific parts of the project covered by other sources. For Years 2 and 3, applicants are required to demonstrate the ability to maintain the operation, service delivery, and project accomplishments equal to or greater than that proposed in the FY24 subgrant. Applicants not reaching sustainability plans could be considered ineligible for continued funding.

ALL PROJECT REQUESTS MUST BE RECEIVED BY 10 AM - THURSDAY, APRIL 30, 2026

Complete Notice of Funding Opportunity and instructions for submitting proposals can be obtained from the LCLE website (www.lcle.la.gov) A JJDP Notice of Intent Worksheet must be submitted for all projects.

Please submit items below via email or website to ensure receipt by deadline:

1. Notice of Intent Worksheet (signed **IN BLUE** by Authorized Official)
2. Current UEI DUNS & SAM Number printout (with current expiration date)
3. Non-Profit Agency ONLY, "In Good Standing" printout from Secretary of State website
4. Potential Conflicts of Interest Form (signed **IN BLUE** by Authorized Official)

If you have any questions, please contact:

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